



CLS HEALTH SERVICES RESEARCH FUNDING COMPETITION 2016

Application Administrative and Submission Requirements

THE COMPETITION SCOPE	DEADLINES
<p>The focus of the competition is to encourage new and unique research ideas that will improve laboratory services and/or benefit patient outcomes.</p> <p>Pilot Project, Phase 1 Funding: \$15,000.00 maximum</p> <p>Comprehensive Project, Phase 2 Funding: \$15,000.00 - \$45,000.00 maximum</p>	<p>Submission Deadline for Statistical Analysis Review and Approval: prior to February 19, 2016</p> <p>Clinical Section Sign-off Deadline: March 9, 2016</p> <p>Final Submission Deadline: March 16, 2016 at 3:00 pm MST</p>
APPLICATION SUBMISSION PROCESS	REQUIREMENTS & RESTRICTIONS
<ol style="list-style-type: none"> 1. Complete the appropriate Application Form. The application must be written in basic language that could be understood by a general knowledge scientific review panel. The official title and status of the PI or Co-PI must be included. 2. Submit the application for mandatory statistical analysis/design review and approval prior to February 19, 2016 to Research@cls.ab.ca – EARLY SUBMISSION IS HIGHLY RECOMMENDED. A CLS Research Competition Statistical Analysis Committee will review the application and applicants must respond to statistical analysis feedback <u>within 2 business days</u> to allow for final revisions prior to the final submission deadline. A statistical analysis approval letter will be provided by the Committee and must be included in the final application submission. 3. Submit the application, including the completed budget page, to the appropriate CLS Research Coordinator/Contact for budget review and approval – contact Research@cls.ab.ca for assistance. 4. Obtain CLS Clinical Section sign off approval signatures from CLS Research Coordinator/Contact, Clinical Section Chief and Manager, and all study Co-Investigators. The original approval signature page(s) must be mailed to: Rhonda Jackson, CLS Research Office, DSC Room C-254 #9, 3535 Research Rd NW, Calgary, AB T2L 2K8 5. Include a list of references cited in the application and a summary of publications funding history, and grants: list all publications and additional funding resulting from previously funded CLS Research Competition projects in the last 5 years; funding history of research grants received in the last 5 years; and list other grants held or applied for and identify the % overlap between current projects and this project. 6. One additional page of relevant preliminary data may be attached as an appendix and must be typewritten in font Times New Roman, size 11, regular. 7. For Comprehensive project applications only: a list of three impartial external referees (must be outside of Calgary area) with expertise in the subject area including current contact information (name, address, telephone number, and e-mail address) is required. 8. Complete the application package (including all sign-off signature pages, statistical analysis approval letter, and attachments) and send to Research@cls.ab.ca by the final deadline. 	<ul style="list-style-type: none"> • The Principal Investigator (PI) or Co-Investigator (Co-PI) must have a CLS appointment. • PI must have an affiliation with CLS, Alberta Health Services, or the University of Calgary. • All qualified researchers with innovative ideas are eligible to submit an application; however, priority will be given to CLS PI's and those CLS PI's within the first 3 years of appointment. • Preference will be given to PI or Co-PI not holding an active CLS research grant. • It is preferred that the PI or Co-PI only hold one CLS funded project at a time. • Competition is for pilot projects that will enable future applications to external granting agencies and is not meant to support continuing research projects. • Productivity on previously funded CLS grants weighs heavily in approvals. • Proposals primarily intended to support research projects for training postdoctoral fellows, clinical fellows or other trainees will be considered lower priority. • Summer student projects are not eligible. Ongoing projects, projects requiring multiple funding sources or summer studentships are also not the focus of this competition. • It is highly recommended that PI's organize an internal review of their application before final submission. For all levels of research grant funding, probability of funding is much higher for grants that have undergone an internal review. • Investigators that submit a 2016 grant application cannot serve on the 2016 Research Competition Scientific Review Panel.
IMPORTANT REMINDERS	NEED MORE INFO?
<ul style="list-style-type: none"> • Applications that have not been submitted for statistical analysis review prior to February 19, 2016 will NOT be considered. • Late application submission (after final submission deadline) will NOT be permitted, unless pre-approved by the CLS Medical Director. • Applications that do not meet administrative and submission requirements will be withheld from the review panel. 	<p>For general questions regarding the competition submission process, please email Research@cls.ab.ca or contact Research Supervisor, Rhonda Jackson, at Rhonda.Jackson@cls.ab.ca or 403-770-3648.</p>